

Information Pack

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CAMBRIDGE CITY COUNCIL

Council Information Pack

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NOTICE OF COUNCIL MEETING - 24 MAY 2012

Dear Councillor,

A meeting of Cambridge City Council will be held in the Council Chamber - Guildhall on Thursday, 24 May 2011 and I hereby summon you to attend.

Dated 16 May 2012

Yours faithfully

A handwritten signature in black ink, appearing to read 'AP Jackson', written in a cursive style.

Chief Executive

Agenda

1 TO CONSIDER THE FOLLOWING RECOMMENDATION OF THE CIVIC AFFAIRS MEETING HELD ON 14 MAY 2012

12/25/Civ Nominations for Honorary Councillors

Council is recommended –

To approve the appointment of Ian Nimmo-Smith and Roman Znajek as Honorary Councillors.

(The Scheme requires two thirds of the Members present and voting to approve election)

REVISED CIVIC AFFAIRS ADOPTION MINUTE

10/23/civ Nominations for Committees for the Municipal Year 2012/13

The Committee considered a paper setting out the proposed size of committees, the allocations by party and the nominations received.

The Committee considered the rules on political balance set out in the Local Government & Housing Act 1989 in developing the recommendations set out below.

Councillor Boyce Proposed and Councillor Rosenstiel seconded a proposal to change the size of committees.

Recommended (by 4 votes to 0):

- i. That Strategy and Resources Scrutiny Committee, Environment Scrutiny Committee, Community Services Scrutiny Committee, Housing Management Board and the Planning Committee to be reduced in size from 9 members to 8.
- ii. That the Employment Appeals Panel to be increased in size from 9 members to 10.
- iii. That the Labour Group's proposal that one seat allocated to it on the Joint Development Control Committee and on the Employment Appeals Sub-Committee be allocated instead to the Independent/Conservative Group (as a departure from the rules on political proportionality would require Council's approval, nem. con.)
- iv. To recommend to Council to agree the size and membership of the committees as follows:

Scrutiny Committees:

SCRUTINY COMMITTEE	NOMINATION(S)	CURRENT NUMBERS (1) =Alternate	NOMINATIONS
Community Services [with up to 3 co-optees nominated by HMB and a nomination from the PCT]	Liberal Democrats	4 (1)	Brown, Blackhurst, Kerr, Kightley. Alt: Pippas
	Labour	4 (1)	Birtles, Blencowe (Housing Spokes), Moghadas (Arts, Sport, Public Places Spokes), O'Reilly (Community Development and Health Spokes). Alt: Todd-Jones
		8 Total	

SCRUTINY COMMITTEE	NOMINATION(S)	CURRENT NUMBERS (1) =Alternate	NOMINATIONS
Environment	Liberal Democrats	4 (1)	Kightley, Reid, Saunders, Reiner Alt: Brierley
	Labour	4 (1)	Marchant-Daisley (Planning and Sustainable Transport Spokes), Owers (Environmental and Waste Services Spokes), Pogonowski, Johnson. Alt: Herbert
		8 Total	

SCRUTINY COMMITTEE	NOMINATION(S)	CURRENT NUMBERS (1) =Alternate	NOMINATIONS
Strategy & Resources	Liberal Democrats	4 (1)	Boyce, Brown, Rosenstiel, Tucker. Alt: Blackhurst
	Labour	4 (1)	Ashton, Birtles, Herbert (Climate Change and Strategy Spokes), Benstead (Customer Services and Resources Spokes). Alt: Pogonowski
		8 Total	

SCRUTINY COMMITTEE	NOMINATION(S)	CURRENT NUMBERS (1) =Alternate	NOMINATIONS
Housing Management Board [plus 6 elected tenants/leaseholders]	Liberal Democrats	4 (1)	Blackhurst, Brierley, Rosenstiel, Pippas Alt: Tucker
	Labour	4 (1)	Price (Spokes), Johnson, Bird, Pogonowski. Alt: Blencowe
		8 Total	

Regulatory Committees:

COMMITTEE/SUB COMMITTEE	NOMINATIONS	CURRENT NUMBERS (1)= Alternate	NOMINATIONS
PLANNING	Liberal Democrat	4 (1)	Brown, Saunders, Stuart, Tunnacliffe. Alt: Tucker
	Labour	3 (1)	Blencowe (spokes), Dryden, Marchant- Daisley, Alt: Herbert
	Indep/Cons	1	Hipkin
		8 Total	

COMMITTEE/SUB COMMITTEE	NOMINATIONS	CURRENT NUMBERS (1)= Alternate	NOMINATIONS
LICENSING (Currently meets: Mondays at 10am) [Sub-Cttees appt. during Annual Meeting]	Liberal Democrat	6 (1)	Brierley, Pippas, Reiner, Rosenstiel, Saunders, Smith. Alt: Stuart
	Labour	5 (1)	Benstead (spokes), Owers, Gawthrope, Hart, McPherson. Alt: Marchant-Daisley
	Indep/Cons	1 (1)	Meftah. Alt: Hipkin
		12 Total	

Licensing Committee will meet to appoint the four sub-committees (of 3 members each)

Other Committees:

COMMITTEE/SUB COMMITTEE	NOMINATIONS	CURRENT NUMBERS (1)= Alternate	NOMINATIONS
CIVIC AFFAIRS	Liberal Democrat	3 (1)	Boyce, Pitt, Rosenstiel.
	Labour	3 (1)	Alt: Brierley Herbert (spokes), Benstead, Marchant- Daisley. Alt: Pogonowski
		6 Total	

COMMITTEE/SUB COMMITTEE	NOMINATIONS	CURRENT NUMBERS (1)= Alternate	NOMINATIONS
CAMBRIDGE TRAFFIC MANAGEMENT AREA JOINT COMMITTEE	Liberal Democrat	3 (1)	Brown, Rosenstiel, Tunnacliffe.
	Labour	3 (1)	Alt: Tucker, Price, Bird, Owers Alt: TBC
		6 Total	

COMMITTEE/SUB COMMITTEE	NOMINATIONS	CURRENT NUMBERS (1)= Alternate	NOMINATIONS
STANDARDS COMMITTEE	Liberal Democrat	3 (1)	Smart, Swanson, Tucker.
	Labour	3 (1)	Alt: Pitt McPherson (spokes), Dryden, Ashton.
	External Members	3	Alt: TBC
		9 Total	

COMMITTEE/SUB COMMITTEE	NOMINATIONS	CURRENT NUMBERS (1)= Alternate	NOMINATIONS
JOINT DEVELOPMENT CONTROL COMMITTEE	Liberal Democrat	3 (1)	Reid, Smart, Tucker. Alt: Tunnacliffe
	Labour	2 (1)	Blencowe, Dryden, Alt: Marchant-Daisley
	Indep/Cons	1	Hipkin
		6 Total	

COMMITTEE/SUB COMMITTEE	NOMINATIONS	CURRENT NUMBERS (1)= Alternate	NOMINATIONS
EMPLOYMENT APPEALS SUB	Liberal Democrat	5	Pippas, Reid, Saunders, Smart, Tucker.
	Labour	4	Price, Bird, Johnson, Gawthrope
	Indep/Cons	1	Hipkin
		10 Total	



Cambridge City Council

CIVIC AFFAIRS

To: Councillors Boyce, Pitt, Rosenstiel, Herbert, Benstead, Marchant-Daisley
Alternates: Brierley and Pogonowski

Despatched: Wednesday, 16 May 2012

Date: Thursday, 24 May 2012

Venue: Council Chamber - Guildhall

Contact: Glenn Burgess

Direct Dial: 01223 457169

AGENDA

10/1/C APPOINTMENT TO WORKING PARTY

To agree the membership of the following.

CHIEF OFFICER PERFORMANCE REVIEW (4 Members + 1 Alternates)

Cllrs: Bick, Smart, Herbert, Marchant-Daisley

Alternates: Boyce



Cambridge City Council

COMMUNITY SERVICES SCRUTINY COMMITTEE

To: Councillors Brown, Blackhurst, Kerr, Kightley, Birtles, Blencowe, Moghadas, O'Reilly. Alternates: Pippas, Todd-Jones

Despatched: Wednesday, 16 May 2012

Date: Thursday, 24 May 2012

Venue: Council Chamber - Guildhall

Contact: Toni Birkin

Direct Dial: 01223 457086

AGENDA

1 APPOINTMENTS TO OUTSIDE BODIES

The Scrutiny Committee is requested to recommend appointment to the outside bodies listed below.

The Executive Councillor for Community Development & Health, the Executive Councillor for Housing and the Executive Councillor for Arts, Sport and Public Places will be asked to agree the appointments.

Adults Wellbeing and Health Scrutiny Committee

(led by County Council) (1 + 1 alternate)

Cllr: Brown

Alternate: Birtles

The Junction (4)

Cllrs: Kightley, Pippas, Birtles, Gawthrop

Addenbrookes Board of Governors (1)

Cllr Swanson

Health and Wellbeing Partnership District Members Group (1)

Cllr Pitt

Opposition Spokes: Herbert

City and South Cambs Children's and Young People's Area Board (1)

Cllr Pitt

Opposition Spokes: Herbert

Cambridgeshire Children's Trust (1 + 1 alternate)

Cllr Pitt

Alternate: Director of Customer and Community

Opposition Spokes: Herbert

Local Health Partnership (1)

To be appointed at July meeting

Older People Champion (1)

Cllr Swanson

Young People Champion (1)

Cllr Kerr



ENVIRONMENT SCRUTINY COMMITTEE

To: Councillors Kightley, Reid, Saunders, Tucker, Marchant-Daisley, Owers, Pogonowski, Johnson. Alternates: Brierley, Herbert

Despatched: Wednesday, 16 May 2012

Date: Thursday, 24 May 2012

Venue: Council Chamber - Guildhall

Contact: James Goddard

Direct Dial: 01223 457015

AGENDA

1 APPOINTMENT OF DEVELOPMENT PLAN SCRUTINY SUB-COMMITTEE

The Scrutiny Committee is requested to agree the membership of the Development Plan Scrutiny Sub-Committee:

Cllrs: Reid, Saunders, Tucker, Marchant-Daisley, Herbert, Blencowe

Alternates: Stuart, Owers,

To agree the Chair and Vice Chair for the Sub-Committee:

Nomination for Chair: Cllr Reid

Nomination for Vice Chair: Cllr Saunders

2 APPOINTMENTS TO OUTSIDE BODIES

To recommend appointments to the outside bodies listed below.

The Executive Councillor for Planning and Sustainable Transport and the Executive Councillor for Environmental and Waste Services will be asked to agree the appointments.

Local Water Forum (1)

Cllr: Swanson

Cambridge Universities Hospital's Joint Council's Forum (3)

Cllrs Ward, Pippas, Birtles

Joint Strategic Transport and Spatial Planning Group (3+2)

Cllrs Ward, Brown, Marchant-Daisley

Alternates: Blencowe, Reid

Transport and Spatial Planning Steering Group (3+2)

Cllrs Ward, Reid, Price

Alternates: Blencowe, Brown

Recycling in Cambridge and Peterborough (RECAP) (1)

Cllr Swanson

Opposition Spokes: Herbert

Joint Transport and Planning Lead Member Group (1)

Cllr Ward

PATROL Adjudication and Bus Lane Adjudication Joint Committee (1)

Cllr Ward

Cycling Champion (1)

Cllr Tucker

Design Champion (1)

Cllr Stuart

Historic Environment Champion (1)

Cllr Tunnacliffe



LICENSING COMMITTEE

To: Councillors Brierley, Pippas, Reiner, Rosenstiel, Saunders, Smith, Benstead, Owers, Gawthorpe, Hart, McPherson, Meftah.
Alternates: Stuart, Marchant-Daisely, Hipkin

Despatched: Wednesday, 16 May 2012

Date: Thursday, 24 May 2012
Venue: Council Chamber - Guildhall
Contact: Toni Birkin **Direct Dial:** 01223 457012

AGENDA

1 APPOINTMENT OF SUB COMMITTEES

The Committee is requested to appoint four sub-committees of three city councillors. Each sub-committee will undertake any business as set out in the Licensing Committee's Terms of Reference other than that which must be undertaken by the Committee itself, as required to, by statute.

Sub-Committee A

Rosenstiel, Brierley, Owers

Sub -Committee B

Smith, Gawthorpe, McPherson

Sub-Committee C

Saunders, Pippas, Benstead

Sub-Committee D

Reiner, Hart, Meftah



STRATEGY AND RESOURCES SCRUTINY COMMITTEE

To: Councillors Boyce, Brown, Rosenstiel, Tucker, Ashton, Birtles, Herbert, Benstead, Alternates: Blackhurst, Pogonowski

Despatched: Wednesday, 16 May 2012

Date: Thursday, 24 May 2012

Venue: Council Chamber - Guildhall

Contact: Glenn Burgess

Direct Dial: 01223 457169

AGENDA

1 APPOINTMENT OF EQUALITIES PANEL

The Scrutiny Committee is requested to agree the four nominations below:

Cllrs: Bick, Brown, Bird, Abbott

2 APPOINTMENT OF JOINT STAFF EMPLOYER FORUM

The Scrutiny Committee is requested to agree the membership of Joint Staff Employer Forum:

Cllrs: Smart, Kightley, Swanson, Gawthrope, Dryden, Price

Alternate: Boyce

To agree the Chair for the Forum:

Nomination for Chair: Smart

3 APPOINTMENT TO WORKING PARTY

The Scrutiny Committee is requested to agree the membership of the Public Toilet Working Party:

Cllrs: Brown, Rosenstiel, Swanson, Price, Bird

3 APPOINTMENT TO OUTSIDE BODIES

The Scrutiny Committee is requested to recommend appointment to the outside bodies listed below.

The Leader and the Executive Councillor for Customer Services and Resources will be asked to agree the appointments.

City University Forum - ARU (5)

Cllrs: Brown, Saunders, O'Reilly, Marchant-Daisley, Rosenstiel

LGA Urban Commission (2)

Cllrs: Rosenstiel, Owers

Greater Cambridge Greater Peterborough Enterprise Partnership (1)

Cllr: Bick

Opposition Spokes: Herbert

City Community Safety Partnership (1)

Cllr Bick

Opposition Spokes: Herbert

Local Government information Unit (1)

Cllr: Rosenstiel

East of England Local Government Association (1)

Cllr: Bick

LGA General Assembly (1)

Cllr: Bick

'Love Cambridge' Partnership (1)

Cllr: Smith

Member Training Champion (2)

Cllr Owers, Reiner

Independent and Conservative Group Statement to the Annual Meeting of the City Council, May 24th 2012

Cllr Meftah and Cllr Hipkin declare themselves co-members of the third group on the City Council, the Independent and Conservative group.

We have resolved to work together in a spirit of friendly co-operation and to consider together all the major issues that confront the City Council. Where we can agree we shall vote as a group. Where we differ, we shall agree to differ.

We are deeply concerned that a hung council raises the prospect of a long period of ineffectual and indecisive government of the city. Our immediate fear is that the need for deep savings in the revenue budget will be fudged or neglected as the main parties bicker and manoeuvre for advantage.

We call upon the Lib-Dem and Labour Groups to join with us in drawing up a Concordat of basic principles for the stewardship of the council over the next two years. Proposals for addressing budget deficits should be an essential part of the Concordat and we suggest that groups be required to come up with proposals for savings commensurate with their numerical strength. Such proposals should be accepted as a starting point for budgetary planning over the next two years.

As members respectively of the Licensing and Planning Committees we shall be diligent in monitoring proposals for the granting and extending of licences to taxis and entertainment venues and for the sale of alcohol throughout the city. We shall also play an active part in the Local Plan Review to ensure that future plans for the development of the city abandon crude quantitative criteria in favour of a quality and sustainability agenda. We shall ensure that Trumpington and Castle residents' views are strongly represented in all determinations of proposals for major developments, such as the possible relocation of the Cambridge United FC stadium. We shall also argue that S106 money is spent within a specified time span and on behalf of the communities most likely to be impacted by the relevant developments.

To further good governance and co-ordinated development we shall press for stronger co-operation between the partner authorities responsible for the development of the Cambridge sub-region and for a clearer articulation of the city's interests in all inter-authority deliberations.

As signatories to the formation of the Independent and Conservative group we intend to demonstrate that, when local councillors put people before politics, they can achieve great things on behalf of those they represent. We call upon our fellow councillors, of whatever party, to co-operate in a similar way on behalf of their communities.

Cllr John Hipkin (Group Leader, Independent)
Cllr Shapour Meftah (Conservative)

Oral Questions for Council

1. Councillor Kerr to the Executive Councillor for Arts, Sport and Public Places

Could the Executive Councillor update the council on the proposal to increase the provision of allotments in East Chesterton?

2. Councillor Kightley to the Executive Councillor for Environmental and Waste Services

Can the Executive Councillor give us an update on a timetable for the implementation of route optimisation for waste collection and the introduction of collection of recyclable plastic pots, tubs and trays?

3. Councillor Birtles to the Executive Councillor for Environmental and Waste Services

How adequate were the provisions for gritting during the periods of heavy snow last winter?

4. Councillor Johnson to the Executive Councillor for Housing

Can the Executive Councillor for Housing explain why some families with children in Cambridge who are in need of emergency accommodation, for example due to unintentionally being made homeless, are currently being housed out of the city forty miles away in Peterborough?

5. Councillor Dryden to the Leader

Can you give details of what rules the council has in place on the type of material and articles that can appear in a resident's magazines that has been supported financially for publication from the city council, especially before the run up of local elections

6. Councillor Blackhurst to the Executive Councillor for Arts, Sport and Public Places

Does the Executive Councillor support the concept of a "community stadium" for Cambridge?

7. Councillor Price to the Leader of the Council

Given the abrupt ending to last Thursday's North Area Committee meeting, with important items such as, Policing Priorities and the Open Forum still to be dealt with, what do you propose to do to ensure this doesn't happen again?

8. Councillor Reiner to the Executive Councillor for Arts, Sport and Public Places

What money has the City Council allocated in its budget for managing the delivery of green open spaces in the new communities across the city, and can you give us an update on when the green open spaces within the CB1 and Accordia developments will be completed and handed over for resident and public use?

9. Councillor Brown to the Executive Councillor for Arts, Sport and Public Places

Could the Executive Councillor update the council on the position regarding the decision about whether to transfer a part of the public open space to facilitate a lay-by at 103 Mill Road?

10. Councillor Owers to the Executive Councillor for Planning and Sustainable Transport

In the course of the CB1 development, what consideration and action is being given to ensuring that safe, clear pedestrian/cycling access is provided between Carter Bridge and the station?

11. Councillor Johnson to the Executive Councillor for Arts, Sport and Public Places

Can the Executive Councillor for Arts, Sport and Public Places please state when he expects the refurbishment of the Peverel Road play equipment to take place?

Alteration to Motion A –

**Proposed by Councillor Dryden and
Seconded by Councillor Owers**

Delete all and replace with:

This council recognises the difficulties that face many Cambridge residents on low incomes in seeking credit facilities. This council also notes that illegal loan-sharks, doorstep lenders and payday loan companies in Cambridge exploit these difficulties in order to profiteer out of those on low incomes.

In order to help those struggling to find access to fair sources of credit, we ask officers to produce a report to Community Services Scrutiny Committee this financial year to investigate the possibilities of helping enable more Cambridge people to gain access to the facilities of credit unions of the kind that operate today in Cherry Hinton and North Cambridge, and to investigate what the council can do to tackle exploitative lending practices.

Council 24 May 2012 Written Questions

1. Councillor Johnson to the Executive Councillor for Housing

Can she please provide information on the following?

- a) The number of Cambridge families with children who are currently housed in emergency accommodation provided by the City Council as legally defined by the 1996 Housing Act;**
- b) How many of these families are housed in emergency accommodation outside the city boundaries of Cambridge;**
- c) What steps are to be undertaken by the City Council to ensure there will exist the ability to provide emergency accommodation to all Cambridge families with children within the city boundary?**

Response:

- a) There are 82 households in temporary accommodation as at 22nd May 2012. Numbers housed and the household profile varies on a daily basis but, in the last two years around 90% of households occupying temporary accommodation are families with dependent children.
- b) As at 22nd May 7 households with dependent children were temporarily housed in bed and breakfast accommodation in Peterborough
- c) The Council has taken some steps to address this already. Last year the council added 7 Cambridge-based units of emergency accommodation to our stock. These units were intended to reduce the need to seek emergency provision outside of the district and were intended as direct replacements for bed and breakfast accommodation outside of the city. However, movement through the temporary accommodation system has been stifled by a sharp decline in lettings through the Home-Link system in 2011-12. Lettings dropped by around 30% from 798 in 2010-11 to 558 in 2011-12. This is mainly due to lower numbers of new build completions.

At the same time the Council has sought to find alternative bed and breakfast suppliers in the city to allow for occasions when all of our existing temporary accommodation is full. Bed and breakfast establishments, which are used to discharge the Council's interim homelessness duties, need to meet a set of specific standards criteria as set out in the Homelessness Act 2002, Code of Guidance, Annex 17. In 2009 the Housing Options and Advice Team approached 14 bed and breakfast proprietors in the city to ask if they would like to provide a service to the Council in this area. None of the providers approached have been able or willing to provide a service for the Council. Aside from the need to meet Homelessness Code of Guidance standards, the main reasons why attracting Cambridge-based bed and breakfast proprietors is difficult are that many are small with good business and tourist trade and demand in the city seems to be high all year round.

2. Councillor Dryden to the Executive Councillor for Community Development and Health

Can he explain in detail, stage by stage, how his party (including any input from local Councillors) approved in March 2012 a Council grant for the publication and distribution in April 2012 during the Romsey and Petersfield council elections, of the first edition of the 'Mill Road Bridges' magazine' and how it was compiled and organised involving a council officer given that

- **one of the most prominent articles promoted the Liberal Democrat candidate Councillor Catherine Smart at the very time she was standing for election and was written by Kilian Bourke without any tag that he was Romsey County Councillor**
- **this magazine was distributed to homes and via businesses in her Romsey ward throughout April the month before the election that Councillor Catherine Smart stood in.**

Will he support a detailed Internal Audit investigation into what happened?

Response:

Mill Road Bridges is a recently formed community group whose aims are to create better links across the Mill Road railway bridge to bring residents, businesses and community groups together.

In February 2012 Mill Road Bridges applied for a Community Development Community Initiatives Grant of £1,500 as a contribution towards a programme of quarterly newsletters. The grant was awarded in March by officers under delegated powers which give officers delegated authority to award grants of up to a maximum of £2,000. The powers were delegated by the Executive Councillor for Community Development and Leisure in July 2003 (Ref: SU/CD&L/01). The decision to award the grant to Mill Road Bridges did not include input from any councillors. The Grant Agreement was signed by their treasurer, Julia Evans.

A Community Development Officer (CDO) based at Ross Street Community Centre has been giving some support to the group. In particular, in terms of planning community activities for the Olympic Torch Relay on 7th July where officers have been encouraging Mill Road Bridges to co-ordinate ideas and activities and help build local enthusiasm and excitement for the event. The CDO has also helped Mill Road Bridges through their many existing contacts to encourage groups and individuals to come forward and submit articles for the newsletter which is edited by a member of the community group. The intention is that the CDO will reduce their support as the group progresses and grows stronger.

Members of Mill Road Bridges were very keen to get the newsletter distributed in April because it promoted a number of meetings and activities in early May including planning meetings for the Olympic Torch relay. The Head of Community Development was made aware of this on 11th April and on the advice of the Council's Legal service he fed back to the group via the CDO that delivery should be completed as soon as possible because of the election.

Editorial and printing of the newsletter was arranged and carried out by the group. The CDO allocated £500 of their community budget to pay for distribution to approximately 5,000 properties in the Romsey and Petersfield areas with around 1,000 copies available to shops and other premises along Mill Road.

On the evening of 30th April the Head of Community Development was made aware that copies of the newsletter were still being distributed. The next morning the CDO contacted the distributor and told them to stop delivering any more until after the election. The CDO also visited shops and businesses along Mill Road to remove any newsletters that were on display.

The Director of Community Services and the Head of Community Development have agreed to review grant conditions to make sure instructions are clear when grants are awarded for community newsletters or publicity. If you feel that further precautions are required, they would be happy to meet with you. This would seem to be more appropriate than committing audit staff resources to an internal investigation.

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

Intelligent Energy Europe (IEE) Bid re. Cambridge City District Heating Scheme
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Decision of:	The Leader and Executive Councillor for Strategy Climate Change – Councillor Sian Reid		
Reference:	Special Urgency		
Date of decision:	23 April 2012	Recorded on:	24 April 2012
Decision Type:	Key		
Matter for Decision:	To support the IEE bid as described in the briefing note attached.		
Why the decision had to be made (and any alternative options):	The IEE bid submission deadline is Monday 23 rd April.		
The Leader's decision(s):	The Leader agreed to support the IEE bid as set out in the briefing note.		
Reasons for the decision:	The reasons for the decision are explained in the briefing note by the Director of Environment and Head of Corporate Strategy which is attached.		
Scrutiny consideration:	The Chair of the Strategy and Resources Scrutiny Committee agreed that the decision of the Executive Councillor cannot be reasonably deferred. The Chair's agreement is a requirement under Special Urgency as stated in the Council's Constitution paragraph 16 of Part 4B Access to Information Procedure Rules.		
Report:	Attached		
Conflicts of interest:	None		
Comments:			

BRIEFING NOTE

Intelligent Energy Europe Bid Cambridge City District Heating Scheme

1. Purpose of this Note

- 1.1 On the 16th January 2012 the Executive Councillor for Strategy and Climate Change gave delegated authority for officers to negotiate and complete the IEE Bid subject to consultation on the proposed governance arrangements and formal financial details.
- 1.2 The Intelligent Energy Europe Bid paperwork is being finalised and final agreement of the wording in the Bid is required before close of play on Monday the 23rd April. The purpose of this note is to report back on the outcome of the negotiations and to consult before the IEE Bid wording has been completed.
- 1.3 The matter is being dealt with as an emergency item as there is a fixed deadline for submission of the IEE bid wording to Brussels and the terms of the bid have only today been finalized.

2. Background

- 2.1 Cambridge City Council has been working with partners (principally Anglia Ruskin University, the Low Carbon Development Initiative, Cambridge University and the colleges) to develop proposals for a District Heating Scheme.
- 2.2 For the City Council, the primary objectives from such a scheme would be:
 - Reduction of the Council's own carbon footprint by using electricity and heat generated by the scheme (which is lower carbon than the sources we would otherwise be buying electricity from); and
 - Providing the potential for an income from selling the electricity and heat generated by the scheme to other users (expected to be primarily the University and colleges) for more than it costs [U1]to develop, set-up and run the scheme.
- 2.3 There would secondary benefits of
 - helping to develop a scheme that would allow key partners (and therefore the city overall) to reduce the city's carbon footprint through the use of this lower-carbon heat and electricity;
 - demonstrating the city's commitment to being at the forefront of low carbon living and inspiring other agencies and the wider community to explore or invest in renewables and/or energy efficiency;
 - working in partnership to explore and develop new forms of investment in and delivery of renewable or low carbon technologies; and

- helping to offset the impact of future rises in electricity prices for the City Council.

3. Proposed Scheme

- 3.1 The full background to the scheme is set out in reports to Strategy and Resources Committee on 10th October 2011 and 16th January 2012.
- 3.2 The proposals have been evaluated as part of a study by Aecom and are based on a single local energy centre that is gas fired close to the city centre or Mill Road. The total capital costs of the proposed scheme would amount to £22.2 million, which would include over £1 million of preliminary costs (including detailed design costs. Since the Aecom study, the LCDI advisor has recommended that the local energy centre should be future-proofed to allow carbon neutral energy generation and it is possible that a future proofing could lead to additional costs.

4. Intelligent Energy Europe Bid

- 4.1 The Intelligent Energy Europe Project, led by Cambridgeshire County Council, presents an opportunity to meet a portion of these development costs. The City Council has a notional budget through this initiative of around €100,000 to pay for some staff time working on this scheme, if matched by the City Council's own budget at a ratio of 3:1 (i.e. IEE would contribute €75,000 and the City €25,000 in staff time).
- 4.2 The IEE Project also proposes to develop a financial model for securing large scale investment in renewable technologies in Cambridgeshire including an investment fund or funds for low carbon infrastructure; and to develop a delivery vehicle / vehicles (such as an Energy Services Company - ESCO) to deliver such schemes.
- 4.3 It is proposed that the City Council element of the IEE Bid would support the work of a Cambridge District Heating Delivery Vehicle and support the development of the Cambridge District Heating Scheme from the stage when LCDI has completed early development work (including a detailed financial viability assessment) to the point that a delivery partner is commissioned to prepare detailed designs; obtain planning permission and deliver the energy centre and network.
- 4.4 It is proposed that the relationship between the Cambridge District Heating Delivery Vehicle and the IEE Project will follow the following principles:
- (a) the City Council, together with its chosen partner(s), will both determine the precise nature and governance of the Delivery Vehicle, and be in control of the decisions of that Delivery Vehicle;
 - (b) there may be co-ordination between the Delivery Vehicle and the IEE Project and the details of this would be agreed between the City Council and partners; and
 - (c) the Delivery Vehicle will be able to decide whether or not call on any available funding low carbon infrastructure funding held within the IEE Project.
- 4.5 There are financial risks for the City Council in pursuing the Bid and these are twofold, firstly, if the Project does not reach procurement of the design and build project within 36 months then the City Council would have to pay back €75,000

(possibly with interest) that would have been received from IEE. It is proposed that any draw down of funding is phased to minimize this risk. Secondly, there would be a collective responsibility with the County Council and other local authority partners to the whole IEE Bid with the potential for the claw back of an additional payment of no more than €26,000.

- 4.6 However it has been agreed through Cambridgeshire County Council that if the City Council withdrew from the IEE Project within the first three months from the start date, and decided not to draw down funds from the project, then there would be no clawback of any sum of money from the City Council including any of the moneys referred to in 4.5.

5. Recommendations

- 5.1 The Cambridge District Heating Scheme provides a significant opportunity to reduce carbon emissions and in both the medium term (through greater energy efficiency and local electricity generation) and in the longer term through the development of a carbon neutral energy centre.
- 5.2 The Project is still at an early stage and a number of uncertainties remain. These uncertainties have been described in the previous reports to the Strategy and Resources Committee.
- 5.3 It is recommended that the IEE Bid goes forward on the basis that within 36 months it may allow the procurement of a delivery partner that can design and build the scheme. The Executive Councillor for Strategy and Climate Change is requested to support the Bid on the terms expressed in 4.6.

Simon Payne
Director of Environment

23 April 2012

Cambridge City CHP/District Heating Project

Capital Costs

The AECOM study identified the capital costs (excluding land costs) to be the order of :

Component	Base case £million	Option 1 £million	Option 2 £million
DH network	£0.9	£5.5	£5.5
CHP plant	£1.3	£6.4	£6.6
Energy centre boilers	£0.5	£2.9	£2.9
Energy centre building	£0.4	£0.8	£1.5
Thermal store	£0.3	£0.3	£0.3
DH connections	£0.9	£4.9	£4.9
Gas connections	£0.1	£0.1	£0.2
Electricity connections	£0.1	£0.1	£0.2
Private wire (to ARU)	£0.2	£0.2	£0.2
Preliminaries (at 5%)	£0.2	£1.1	£1.1
Total capital cost	£5.1	£22.2	£23.4

Note: The study examined in detail three network layout options as described in the table above:

- Base case – A single scheme connecting Parkside Pool to ARU and a few other smaller sites around the East Road/Mill Road area. The location of the energy centre housing the CHP plant for this option was the Kelsey Kerridge/Queen Anne Terrace car park area;
- Option 1 – A single scheme comprising the base case and a higher density western area comprising the New Museums Site, the Downing Site, Old Addenbrookes site and a number of other Council, University of Cambridge, College and private buildings in the city centre. An energy centre could be located at the Kelsey Kerridge/Queen Anne Terrace car park area;
- Option 2 – A single district heating scheme covering the same area as in Option 1, but with two energy centres, one located at the car park and the other located somewhere within the New Museums site/Downing Site.

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